



ERIE REGIONAL AIRPORT AUTHORITY

Phone: 814-397-9911 Fax: 814-836-5288

ERI USE ONLY		
Date/Time Received	Officer	Eclipse Action

EMPLOYMENT STATUS NOTIFICATION FORM

By my signature below, I am reporting that the following individual:

First Name (Print)

Last Name (Print)

Employees phone number

_____ Is no longer employed by OR _____ Is on leave from

Print Company Name

_____ I am returning the individual's ID Badge, automated access medium (key fob) or manual key.

➤ *Please return the badge to the Airport ID Badge Office ASAP*

OR

_____ I am unable to retrieve the individual's ID Badge

➤ *Please fax or deliver this form to the Airport ID Badge Office ASAP*

Comments:

BY SIGNING I UNDERSTAND AT THIS TIME I MUST START THE SIDA BADGE RETRIEVAL PROCESS

Security Liaison Signature _____ Date _____

Security Liaison Printed Name _____