

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Thursday, July 24, 2014**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held at the International Trade Center, 3837 West 20th Street in Millcreek Township, Erie County, Pennsylvania.

Attendees:

Frank Stefano	Chris Rodgers	Ed Kissell
Charles Augustine	Ian Bogle	
Mary Tseng	Michelle Magee	
Namon McWilliams	Sheilah Bruno	
Lou Bizzarro	Crystal Nye	
Luvennise Gamble	Kim Scharrer	
Don Wright	Bill Nichols	

Board President, Frank Stefano opened the meeting at 2:00 pm with the Pledge of Allegiance.

Approval of Agenda:

Frank Stefano asked for a motion to approve the agenda as presented.

Namon McWilliams moved and Mary Tseng seconded.

The agenda was approved by Yeas: Frank Stefano, Charles Augustine, Mary Tseng, Lou Bizzarro, Namon McWilliams, and Luvennise Gamble.

Approval of Minutes:

Board Meeting- June 26, 2014

Charles Augustine moved and Patrick Cappabianca seconded. The minutes were approved by Yeas: Charles Augustine, Mary Tseng, Lou Bizzarro, Namon McWilliams, Luvennise Gamble, and Frank Stefano.

Committee Reports:

Finance Committee- On behalf of Committee Chair Chris Parker, Committee Member Mary Tseng reported that the Finance Committee held a meeting on Tuesday, July 22, 2014. The committee reviewed the cash forecast, financial report, capital fund transactions, bills to be paid, and expense reports. During the meeting Chris Rodgers provided updates on the Wall of Fame display relocation project and air service efforts.

Mr. Parker reported that the committee recommends the approval of the bills to be paid. Charles Augustine moved and Namon McWilliams seconded. Approved by Yeas: Charles Augustine, Mary Tseng, Lou Bizzarro, Namon McWilliams, Luvennise Gamble, and Frank Stefano.

Sheilah Bruno reported a net surplus after debt service of \$59,793 for the month of June. Year to date we are favorable to budget \$109,420.

Community Relations Committee- Committee Chair Charles Augustine reported that the Community Relations Committee held a meeting on Tuesday, July 22, 2014 to discuss the Wall of Fame mural and display relocation. Mural artist Ehren Knapp attended the meeting to present his final two concept designs. Mr. Augustine reported that after review, the Committee instructed Mr. Knapp to proceed with a color study of design #1. Mr. Rodgers shared information on the design selected by the Community Relations Committee. It is the consensus of the Board that this project proceeds as recommended by the Community Relations Committee.

Board Member Comments:

Ms. Tseng complimented Irene Seyler for her efforts to improve the landscaping around the terminal. The areas that she has been working on look great!

Mr. Rodgers shared news of the passing of Airfield Operations employee Justin Snyder's mother. On behalf of the entire ERAA Board, Mr. Stefano offered condolences to Justin and his family. Mr. McWilliams asked that condolences be sent to Justin on behalf of the Board. Mr. Rodgers explained that it is common practice for the airport to send condolences on behalf of the ERAA Board and staff when an employee's immediate family member passes.

Executive Director's Report:

- Air Service Report
Mr. Rodgers reported that June enplanements were down 6.4 points over June of last year primarily due to reduced seats resulting from United's conversion from 4 daily flights to Cleveland to 2 daily flights to Chicago. Also, impacting enplanements was Delta not increasing to 4 daily flights to Detroit due to crew shortages because of new pilot requirements. Mr. Rodgers reported that ERI's YTD decline increased .1 points to -6.0 percent.
- Runway Report
Mr. Rodgers reported that night work will be taking place over the next several weeks. The airport will be operating on a curfew- 10:30 pm until 5:00 am.
- Activities Report
Mr. Rodgers reminded everyone that National Aviation Day is Tuesday, August 19, 2014. The airport will be hosting Boys Scouts during the day and the airport family picnic from 5:00 pm until 7:00 pm.

Mr. Rodgers reported that he recently gave an interview to Kevin MacDowell of WICU. WICU ran the report during July sweeps. Highlights of the report included the runway project, future of the airport, and possibilities for air service expansion. Mr. Rodgers commented that WICU did an outstanding job getting the facts out to the public.

Namon McWilliams moved for adjournment and Lou Bizzarro seconded.

Approved by Yeas: Frank Stefano, Charles Augustine, Mary Tseng, Lou Bizzarro, Namon McWilliams, and Luvennise Gamble.

Adjournment: 2:16 PM

Lou Bizzarro, Secretary