

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, June 23, 2021**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

Attendees: Andrea Zdaniewski Derek Martin Ed Tropper, Aviation Flyers
David Hallman, Jr. Michelle Magee Jack Bendig, Hangar 20
Brad Peganoff Jennifer Gornall Kim Clear, County Council
Patrick Cappabianca Michael Keys, City Council
Gregory Hayes
Marybeth Smialek
Richard Wagner
Daniel Giannelli
Brad Peganoff

Participated by Zoom: Aaron Susmarski

Board President Andrea Zdaniewski opened the meeting at 12:06 PM with the Pledge of Allegiance to the United States of America.

Approval of Agenda:

Ms. Zdaniewski asked for a motion to approve the agenda. Patrick Cappabianca moved to approve the agenda as presented and Marybeth Smialek seconded. Approved by Yeas: Marybeth Smialek, Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr. and Brad Peganoff.

Approval of Minutes:

Ms. Zdaniewski asked for a motion to approve the minutes of the last Board Meeting as presented. Gregory Hays moved to approve, and David Hallman, Jr. seconded. Marybeth Smialek, Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr. and Brad Peganoff.

No **Public Comments**

Committee Reports:

Finance Committee- Finance Committee Chair David Hallman Jr. reported that the Finance Committee met on June 22, 2021. The Committee reviewed the Cash Forecast and AR Summary, Finance Report, Capital Fund Transactions, Bills to be Paid, and the Business Expense Reports with no concerns. The Finance Committee recommends paying the bills as presented. Marybeth Smialek made a motion to approve, and Daniel Giannelli seconded. Approved by Yeas: Marybeth Smialek, Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory

Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr., and Brad Peganoff.

Finance Report James Pacansky reported the net surplus for the month of May was \$44,873. Year to date the net deficit is \$6,202. Compared to budget year to date we are \$11,411 favorable- revenue is unfavorable to budget \$212,322 and expenses are favorable to budget \$223,733.

Unfinished Business

Airport Fees- At last month's meeting, Ed Tropper of Aviation Flyers suggested that the airport eliminate landing fees for single engine pistons. Mr. Martin shared that last month's landing receipts at the FBO totaled about \$5,000 with \$165 from single engine aircraft. In response to Mr. Tropper's comments last month comparing the friendliness of Meadville Airport to Erie Airport because Meadville doesn't charge fees. Mr. Martin shared that Meadville receives taxpayer dollars; we do not. ERI is funded by users of the airport and landing fees are for visitors to the airport not local based GA pilots. Mr. Hayes suggested we waive the fee for single engine pistons for three months to see how it effects GA traffic. Ms. Zdaniewski said that the Board is not prepared to make that decision yet. Mr. Giannelli asked what the goal with this? He would be in favor of raising fees rather than waiving. Ms. Zdaniewski added that any changes to the current fee schedule would have to be made via resolution. We must also determine if changes will interfere with our grant assurances or hurt us in any other way. She also questions if our fees are much of a deterrent for aircraft to land here. Ms. Zdaniewski directed Ms. Gornall to draft a resolution for consideration next month regarding waiving the fees for single engine pistons.

Resolutions

Resolution 2021-11 Approval of Change Order No. 2 for Terminal Vestibule

Replacement- Mr. Martin explained that this approves additional work needed for the terminal vestibule replacement project for a not to exceed amount of \$19,865.14. Daniel Giannelli moved, and David Hallman, Jr. seconded. Approved by Yeas: Marybeth Smialek, Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr., and Brad Peganoff.

Resolution 2021-12 Approval of Change Order No. 2 for Snow Removal Equipment

Building- Mr. Martin explained that this approves changing the service in the snow removal equipment building from propane to natural gas for a not to exceed amount of \$6,508.57.

Gregory Hayes moved, and Patrick Cappabianca seconded. Approved by Yeas: Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr., Brad Peganoff, and Marybeth Smialek.

Resolution 2021-13 Approval of Change Order No. 3 for Snow Removal Equipment

Building- Mr. Martin explained that this approves infrared heaters for the snow removal equipment building for a not to exceed amount of \$4,840.04.

Marybeth Smialek moved, and Brad Peganoff seconded. Approved by Yeas: Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr., Brad Peganoff, Marybeth Smialek, and Aaron Susmarski.

No New Business

Liaison Comments

Kim Clear, Erie County Council Liaison, shared a concern from a constituent regarding the 43 acres west of the airport off of Wilkins Road. Mr. Martin explained the airport's noise land reuse plan, the airport's obligation to the FAA, and the re-zoning issue (this is Millcreek Township not the airport).

Michael Keys, Erie City Council Liaison, stated he is pleased to see more people traveling.

No Board Member Comments

Executive Director's Report

Mr. Martin reviewed the updated capital improvement projects report that he distributed to the Finance Committee.

Patrick Cappabianca made a motion to adjourn, and David Hallman, Jr. seconded. Approved by Yeas: Marybeth Smialek, Aaron Susmarski, Richard Wagner, Daniel Gianelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr., and Brad Peganoff.

Adjournment: 12:43 PM

Marybeth Smialek, Secretary