

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, June 22, 2016**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held at the International Trade Center, 3837 West 20th Street in Millcreek Township, Erie County, Pennsylvania.

Attendees:

Christopher Parker	Chris Rodgers	Kathy Fatica, Erie County Council
Charley Augustine	Michelle Magee	Brad Homan, Michael Baker
Namon McWilliams	Ian Bogle	Dana Young, FAA AT
Dan Giannelli	Kim Scharrer	Joe Ceresa, NCA
Andrea Zdandiewski	Irene Seyler	
William Jerin		
Jennifer Gornall		

Participated by Phone: Frank Stefano

Board President, Chris Parker opened the meeting at 3:00 pm with the Pledge of Allegiance. A moment of silence was observed to honor the passing of Michelle Magee's father Bill Vitron, Sr.

Approval of Agenda:

Mr. Parker asked for a motion to approve the agenda as presented. Namon McWilliams moved and Charles Augustine seconded. The agenda was approved by Yeas: Christopher Parker, Charles Augustine, Daniel Giannelli, Namon McWilliams, Frank Stefano, William Jerin, and Andrea Zdaniewski.

Approval of Minutes:

Board Meeting- May 25, 2016

Namon McWilliams moved and William Jerin seconded. The meeting minutes were approved by Yeas: Christopher Parker, Charles Augustine, Daniel Giannelli, Namon McWilliams, Frank Stefano, William Jerin, and Andrea Zdaniewski.

Committee Reports:

Finance Committee- Finance Committee Member, Dan Giannelli reported that the Finance Committee held a meeting on Tuesday, June 21, 2016. The cash forecast, finance report, capital fund transactions, bills to be paid, and expense reports were reviewed with no issues.

The committee recommends to the Board the approval of the bills to be paid. Charles Augustine moved and Frank Stefano seconded. Approved by Yeas: Christopher Parker, Charles Augustine, Daniel Giannelli, Namon McWilliams, Frank Stefano, William Jerin, and Andrea Zdaniewski.

Chris Rodgers reported a surplus of \$34,245 for the month of May bringing our year to date surplus to \$66,697. Year to date we are favorable to budget \$154,562.

New Business

Mr. Rodgers shared a video depicting this year’s annual hot drill.

Liaison Comments

Erie County Council Liaison Kathy Fatica asked if any of our mutual aid agencies participate in the airport’s annual hot drill. Mr. Rodgers explained that our mutual aid agencies, other airports, etc. are all invited to participate and several do each year.

Board Member Comments

Mr. Parker reminded everyone of the upcoming Famous Erie Aviators Wall of Fame portrait unveiling ceremony on July 1st at 10:00 am in the baggage claim area.

Executive Director’s Report

Mr. Rodgers shared that American Airlines is in the process of upgrading their turbo props to jets. June 2nd marked the first American jet to Philly!

Mr. Rodgers reported that in August of this year, United Airlines will be handling their own flight operations at ERI. United Ground Express (UGE) will be taking over for Air Wisconsin servicing United’s operations. ERI will see equipment upgrades, a new office, among other changes. Mr. Rodgers stated that the airport is very excited for UGE to begin operations; it is a step in the right direction. Delta did the same thing with bringing in Delta Global Services 2 years ago.

Mr. Rodgers reported that McFarland Johnson will provide an update to the Board on the Master Plan effort. We expect Michael Boyd to kick off our market repositioning effort after our air traffic forecast required in the Master Plan update is approved by the FAA.

Charles Augustine made a motion to adjourn and Frank Stefano seconded. Approved by Yeas: Christopher Parker, Charles Augustine, Daniel Giannelli, Namon McWilliams, Frank Stefano, William Jerin, and Andrea Zdaniewski.

Adjournment: 3:19 PM

Namon McWilliams, Secretary