

**ERIE REGIONAL AIRPORT AUTHORITY**  
**MEETING**  
**Wednesday, May 26, 2021**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

**Attendees:** Andrea Zdaniewski    Derek Martin    Ed Tropper, Aviation Flyers  
David Hallman, Jr.    Michelle Magee  
Brad Peganoff    James Pacansky  
Patrick Cappabianca  
Gregory Hayes

**Participated by Zoom:**    Aaron Susmarski    Jennifer Gornall  
Richard Wagner    Daniel Giannelli

Board President Andrea Zdaniewski opened the meeting at 12:02 PM with the Pledge of Allegiance to the United States of America.

**Approval of Agenda:**

Ms. Zdaniewski asked for a motion to approve the agenda. Patrick Cappabianca moved to approve the agenda as presented and David Hallman, Jr. seconded. Approved by Yeas: Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr. and Brad Peganoff.

**Approval of Minutes:**

Ms. Zdaniewski asked for a motion to approve the minutes of the last Board Meeting as presented. Gregory Hays moved to approve, and David Hallman, Jr. seconded. Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr. and Brad Peganoff.

**Public Comments**

Ed Tropper of Aviation Flyers addressed the Board. Mr. Tropper again expressed his previous concerns about landing fees. He stated that the airport in Meadville does not charge any fees. Michelle Magee explained to the Board how fees for using the services at the FBO are charged and collected verses how fees for clearing Customs only are charged and collected. Ms. Zdaniewski said the Board will take a look at the fees. Mr. Tropper added that eliminating fees would bring more general aviation to ERI and be an incentive for the FAA tower to stay here. Derek Martin explained that the tower has no plans to leave ERI. General Aviation does not affect whether or not there is a tower here.

**Committee Reports:**

Finance Committee- Finance Committee Chair David Hallman Jr. reported that the Finance Committee met on May 25, 2021. The Committee reviewed the Cash Forecast and AR Summary, Finance Report, Capital Fund Transactions, Bills to

be Paid, and the Business Expense Reports with no concerns. The Finance Committee recommends paying the bills as presented. David Hallman, Jr. made a motion to approve, and Patrick Cappabianca seconded. Approved by Yeas: Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr., and Brad Peganoff.

**Finance Report** James Pacansky reported the net surplus for the month of April was \$25,697. Year to date the net deficit is \$51,075. Compared to budget year to date we are \$13,744 unfavorable- revenue is unfavorable to budget \$203,039 and expenses favorable to budget \$189,295. Mr. Pacansky stated that upon reviewing Republic Parking's gross receipts the past few months, he noticed that Republic was seeing an increase. At the suggestion of Mr. Pacansky, the Airport is now getting 30% of their gross receipts rather than the reduced amount of 10% approved during COVID. Mr. Pacansky shared that SAGE (our accounting software) may feature our experience as new customers in a future publication.

There was no **Unfinished Business, Resolutions, New Business or Liaison Comments.**

### **Board Member Comments**

Mr. Peganoff inquired about our options for an air show. Mr. Martin explained that due to changes in regulations/no sterile box we can not hold an air show at the airport. Mr. Peganoff commended Mr. Martin on Monday's study session. After an inquiry from Mr. Wagner, Mr. Martin explained a recent incident that resulted in a breach of the AOA fence.

### **Executive Director's Report**

Mr. Martin reported the following:

- There is no update on whether or not Delta will resume operations at ERI.
- The recent TSA precheck enrollment event held in the terminal was a success!
- There is a planned electrical shutdown tonight at 8 pm for work related to the jet bridge project.
- A meeting this afternoon with Congressman Kelly to discuss the airport, projects, and infrastructure needs.

Mr. Wagner asked if there is a possibility that Greenleaf will still build a hangar on property. Mr. Martin explained that we already executed a lease with Greenleaf and they paid their June rent already.

Patrick Cappabianca made a motion to adjourn, and Brad Peganoff seconded. Approved by Yeas: Aaron Susmarski, Richard Wagner, Daniel Gianelli, Gregory Hayes, Andrea Zdaniewski, Patrick Cappabianca, David Hallman, Jr., and Brad Peganoff.

**Adjournment: 12:39 PM**

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Marybeth Smialek, Secretary