

**ERIE REGIONAL AIRPORT AUTHORITY  
MEETING  
Thursday March 25, 2010**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held at the International Trade Center, 3837 West 20<sup>th</sup> Street in Millcreek Township, Erie County, Pennsylvania.

**Opened: Noon**

**Attendees:**

Dale Roth	Chris Rodgers	Tyrone Clark
Frank Stefano	Sheilah Bruno	Kim Green
Janet Anderson	Mari Anne Clark	Tim Hahn
Lisa Cappabianca	Ian Bogle	Greg Hayes
Charles Augustine	Kim Scharrer	news media
Namon McWilliams	Irene Seyler	
Mary Tseng	Michelle Magee	
Kathleen Horan	Jason Morell	
Don Wright		

*\*Lou Bizzarro was not in attendance.*

Board President opened the meeting with the Pledge of Allegiance.

**Approval of Minutes:**

Board Meeting-February 25, 2010

Namon McWilliams moved and Charles Augustine seconded.

The minutes were approved unanimously.

**Approval of Bills to be Paid:**

Frank Stefano moved and Janet Anderson seconded

The Bills to be Paid were approved unanimously.

**Reports of Board Officers/Standing Committees:**

Charley Augustine said that through phone conversations with Namon McWilliams and Lou Bizzarro, they prepared criteria for potential honorees. Mr. Augustine asked that Board members forward suggestions pertaining to scope of achievements/honors and residency to him. He will present the final criteria and honoree information at the April Board Meeting. Mr. Augustine added that once the criteria are finalized, it can be posted on the airport website.

Janet Anderson stated that the By-laws Committee will meet on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of every month for the next 5 months starting April 7, 2010. Meetings will be held at 3:00 PM in the 2<sup>nd</sup> floor conference room of the Authority offices. The meetings will be advertised.

Dale Roth reported that bid package #1 for Powell Avenue construction will be advertised by May 1, 2010. There will be a pre-bid meeting May 11<sup>th</sup>, 12<sup>th</sup>, or 13<sup>th</sup>. Mr. Roth said that the bid opening will take place on May 27, 2010. The Board will hold a Special Board Meeting for the purpose of awarding the contract subject to receipt of all required documents on June 9, 2010.

Chris Rodgers reported that ERAA and the County held their quarterly finance meeting on March 11, 2010. Jim Sparber, Sue Ellen Pasquale, and Joe Mahoney attended from the County. Mr. Rodgers reported that the meeting was productive and there are no deliverables at this time.

**Unfinished Business:**

The Board approved the same level of support for both the Erie Chamber and Celebrate Erie-\$2,500 each. Namon McWilliams moved and Kathleen Horan seconded. Both requests were approved unanimously.

**New Business:**

Mr. Rodgers explained that Visit Erie has requested our membership at the corporate level-\$1,000. Prior to the Board's decision, Mr. Rodgers stated that he is a Visit Erie Executive Board Member. Frank Stefano stated that he was previously a Visit Erie Board Member.

Janet Anderson moved and Charles Augustine seconded. The request was approved unanimously.

**Executive Director's Report:**

o Financial Report

Sheilah Bruno reported that our net surplus after debt service for the month of February was \$22,411. Our year to date surplus is \$32,368 which is an improvement over last year's deficit of \$38,538.

o Runway Project

Mr. Rodgers reported that demolition is close to completion. More than half of the Builder's Support building is gone. There are 2 mobile home units and 2 commercial buildings (Tri-Penn Tool and Modular Engineering) left to be demolished. Demolition completion is expected to be complete including clean up and tree removal on or before June 30, 2010.

Mr. Rodgers announced that the ERAA Board will hold a special meeting on Wednesday, June 9, 2010 at Noon at the International Trade Center to award the construction contract for bid package #1.

o Air Service Report

Mr. Rodgers reported that February was the 9<sup>th</sup> consecutive month of traffic growth for ERI's scheduled airlines. Our year to date traffic increase is 1.6% verses an 8% decline at Pittsburgh International Airport. Delta is still the market share leader at ERI with Continental second.

US Airways and Delta are still discussing the possibility of a gate swap. With the gate swap, Delta will have a larger market in New York City which puts ERI in a better position to argue with Delta regarding service to New York.

○ Other

Mr. Rodgers explained the memo he distributed to the board and staff via email yesterday regarding information requests. Mr. Roth added that as long as board member feels comfortable; he or she can speak on airport issues. Mr. Stefano added that it is important to remember that when speaking- what a board member says is his/her opinion not necessarily the opinion of the entire board.

**Adjournment: 12:26 PM-** Frank Stefano moved and Janet Anderson seconded.  
Approved unanimously.

*The ERAA Board of Directors met in an Executive Session immediately following the close of the Board Meeting.*

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Lou Bizzarro, Secretary