





### **Air Service Development Update**

Derek Martin introduced Mark Raker and Brad DiFiore from Ailevon Pacific. They provided a presentation on the state of the industry and how it impacts our airport.

*A hard copy of this presentation is on file in the 2022 Board Meeting binder.*

In response to a question from Mr. Hayes, Mr. Martin explained that our cost per enplaned passenger (CEP) is currently between \$18-19 down from \$26.27 which was the CEP when he started as Executive Director. He further explained that airports with very low CEPs get tax dollars. Erie Airport **IS NOT** subsidized by taxpayer dollars. In response to an inquiry from Mr. Hayes, Mr. Martin informed the Board that he has already met with business leaders regarding air service and these meetings will be ongoing. He added that in order for our CEP to be below \$10, we would need \$586,000 per year. In response to a question from Mr. Slawin, Mr. Pacansky explained that we have reduced expenses as much as we can. Mr. DiFiore stated that the airport cannot incentivize a ultra-low cost carrier by itself. In response to a question from Mr. Giannelli, Mr. Martin said that the next step would be to brief our business leaders on the information presented today. Ms. Smialek stated that we need a community champion. Mr. Martin reminded the Board that they previously approved via resolution a reduction in common use costs to our existing airlines. In response to a question from Mr. Slawin, Mr. Martin stated that we can get loans. Mr. Giannelli added that we are currently debt free.

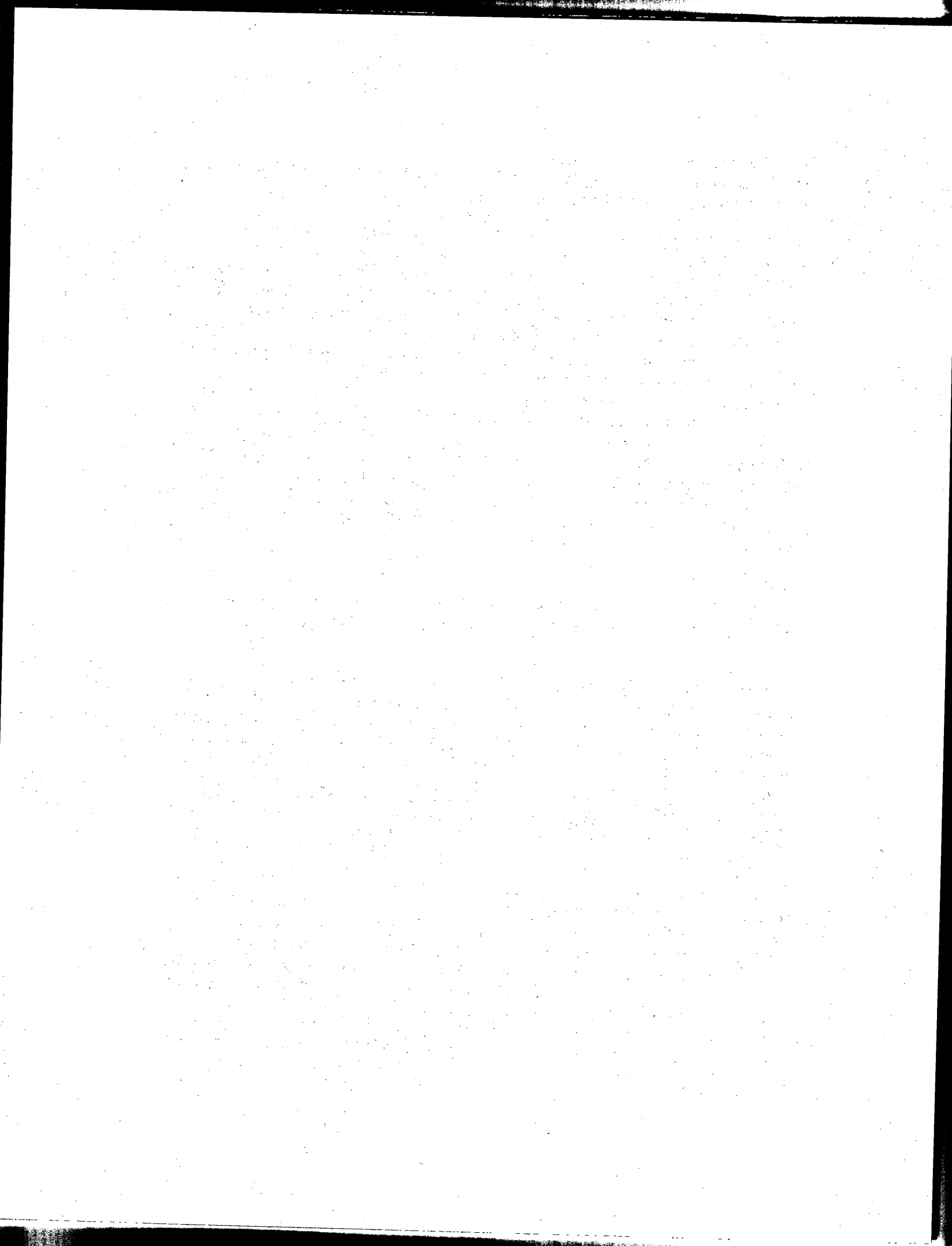
### **Public Comments**

Mr. Giannelli stated that public comments are an opportunity for members of the public to speak on the policies and business of the Authority. It is not an opportunity to defame any specific individual.

Brad Peganoff of Millcreek Township, address on file stated that Resolution 2022-22 approved a parking rate increase that according to the minutes from September was to take effect in 2023 however there is a sign posted at the lot attendant's booth that says the increase will be effective November 1, 2022. Mr. Peganoff shared a picture of the posted sign. Mr. Peganoff stated that the minutes need to reflect the increase. The Board may need to take additional action via resolution to clear this up.

*After the meeting, it was verified that the date referenced by CFO James Pacansky at the September Board Meeting was in response to a question from Greg Hayes about when the increase would be reflected in the budget. Nothing Mr. Pacansky said last month or the actual language in the resolution says anything about when the increase would take effect. No further action needs to be taken on this matter as the resolution language and minutes are acceptable.*

Chief Tecumseh Brown Eagle of the Erie Indians Moundbuilders Tribal Nation told the group that he just returned from Washington D.C. He distributed information that he insinuated came from his trip to D.C. The distributed information was a copy of the Authority's Part 13 response to the FAA. Chief Tecumseh Brown Eagle stated that he can't understand how the airport can raise parking rates when it has a surplus of money. It should be offering reductions! Chief Tecumseh Brown Eagle would like to see more diversity on the Board. With no diversity, there is a disconnect with the community. Chief Tecumseh Brown Eagle stated that most people in Erie have no idea Derek Martin is a minority. Chief Tecumseh Brown Eagle suggested a Public Service Announcement (PSA). Chief Tecumseh Brown Eagle stated that he is a forensic accountant and would



like to take a look at the airport's financials. Chief Tecumseh Brown Eagle suggested that the Authority record the meetings, so these great comments are not missed!

### **Committee Reports:**

Finance Committee- Finance Committee Chair Marybeth Smialek reported that the Committee met on October 25, 2022. The Committee reviewed the financial report, current Cash Forecast and AR Summary, Capital Fund Transactions, Bills to be Paid, and the Business Expense Reports with no concerns. Ms. Smialek stated the Finance Committee recommends approval of the bills and made the motion to approve; seconded by Brian Slawin. Approved by Yeas: Marybeth Smialek, Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Brian Slawin, and David Hallman, Jr.

**Financial Report**- James Pacansky reviewed the September Finance Report. The net deficit for the month of September was \$12,617. Year to date, the net surplus is \$49,772. We are favorable to budget year to date \$41,432 with revenue unfavorable to budget \$171,384 and expenses favorable to budget \$212,816. Mr. Martin added that Mr. Pacansky will reach out with information on budget review meetings soon as the budget goes out to the Board on November 1<sup>st</sup>.

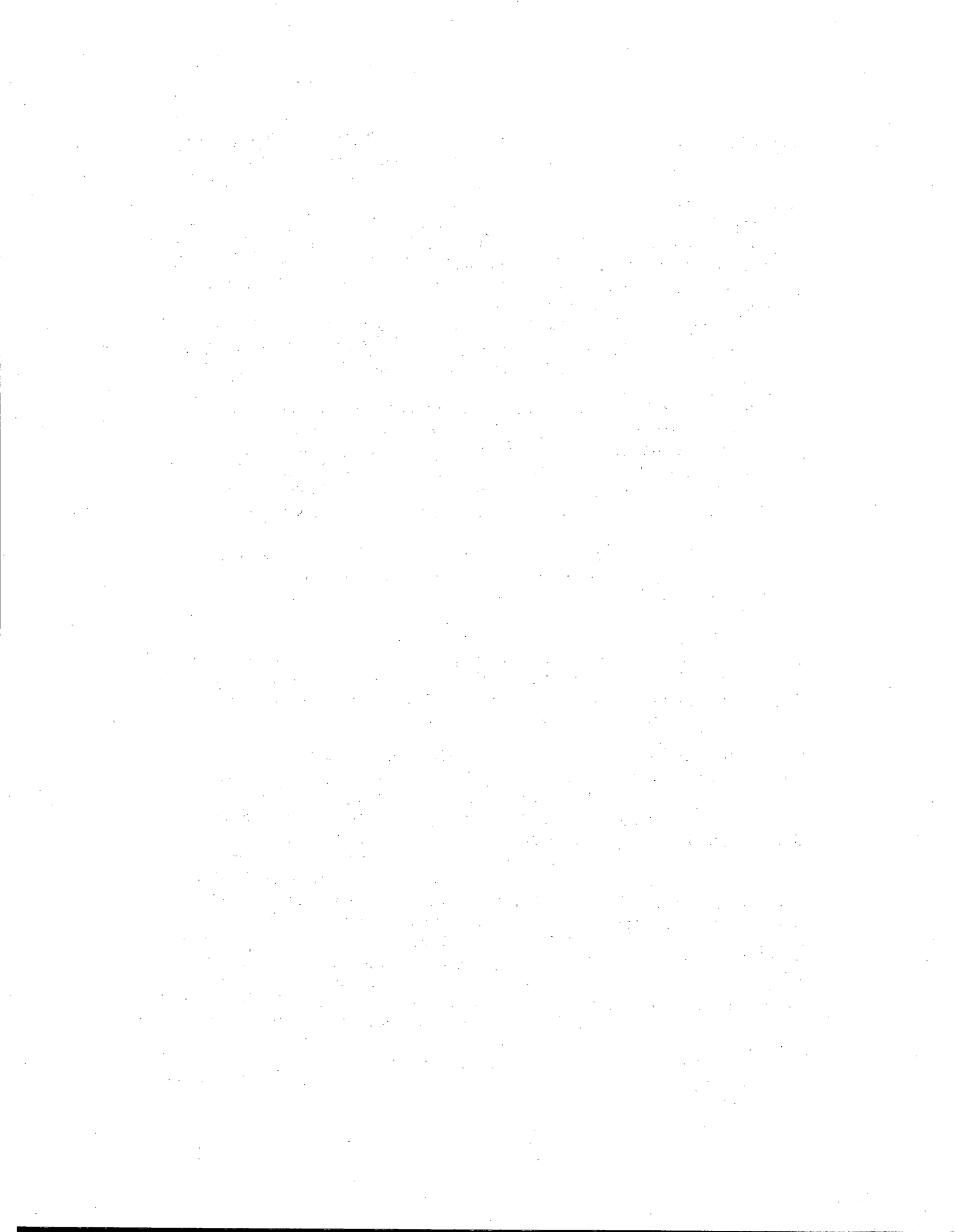
There were no other committee meetings this month. Mr. Giannelli reported that the Executive Director's evaluation is being finalized now with recommendations expected at the November meeting.

### **Unfinished Business**

M:7- Jim Christina of M:7 presented his agency's comprehensive strategic plan for the Airport Authority. The plan was developed through M:7's discovery phase, independent research, and onboarding calls with key Authority representatives. *A hard copy of this presentation is on file in the 2022 Board Meeting binder.*

Oath of Office- Jennifer Gornall addressed the issue of oath of office/City of Erie Ordinance, Article 142 as requested by Greg Hayes at last month's Board Meeting. Ms. Gornall explained that she already shared her findings via email (October 3, 2022) to the Board. Ms. Gornall added that she spoke to the City's attorney Ed Betza on this matter also. The PA Municipal Authorities Act does not require municipal authority board members to be sworn in or to take an oath of office. Regarding the City of Erie Ordinance, Article 142, it refers to all appointees to any board, commission, or authority under the jurisdiction of Council are required to swear or affirm and sign the oath of affirmation. To reiterate something that has been stated previously, the Airport Authority **IS NOT** under the jurisdiction of the City Council or anyone else for that matter. The Erie Regional Airport Authority is an independent Authority. Mr. Hayes asked Ms. Gornall how she knows this. Mr. Slawin responded that she is an attorney and she spoke with another attorney (Betza) regarding the matter. Mr. Hayes told Mr. Slawin to "hush" and stated he is tired of being interrupted every time he tries to speak. Mr. Giannelli added that we are all tired of a lot of things.

Landing fee elimination for single engine pistons- Mr. Martin explained that the Board previously approved via resolution for the one year suspension of the \$5 landing fee for



single engine pistons landing at the FBO. The trial period will expire at the end of this month. Mr. Hayes made a motion to approve and was told that this is a resolution on today's agenda and will be considered at that time. In response to an inquiry from Ms. Zdaniewski, Grayson Patterson reported that feedback from customers has been very positive. It is worth it to eliminate the fee permanently.

#### **Resolutions**

#### **Resolution 2022-29 Acceptance of Resignation of Board Member Sue Weber**

#### **ERIE REGIONAL AIRPORT AUTHORITY RESOLUTION 2022 - 29**

#### **ACCEPTANCE OF RESIGNATION OF BOARD MEMBER SUE WEBER**

**WHEREAS**, Ms. Sue Weber, who was appointed to be a Board Member of the Erie Regional Airport Authority ("ERAA" or "Authority") in April 2022, submitted a letter of resignation from her seat on the ERAA Board of Directors on September 29, 2022; and

**WHEREAS**, the purpose of this Resolution is for the Board of Directors to accept Ms. Weber's resignation.

**AND NOW, THEREFORE, it is hereby RESOLVED** by the Board of Directors of the Erie Regional Airport Authority, the following:

1. That the Board accepts Ms. Weber's September 29, 2022, resignation effective immediately.

Brian Slawin made a motion to table this resolution until a number of things pertaining to Ms. Weber's resignation can be confirmed; Daniel Giannelli seconded. Yeas: Daniel Giannelli, Brian Slawin, and David Hallman, Jr. Nays: Aaron Susmarski, Richard Wagner, Gregory Hayes, and Andrea Zdaniewski. Motion to table fails. David Hallman, Jr. moved, and Richard Wagner seconded to accept the resignation as presented in the resolution. Approved by Yeas: Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, and David Hallman, Jr. Nays: Brian Slawin

Mr. Giannelli added that he or Mr. Martin will reach out to the County regarding recommendations for Sue Weber's replacement.

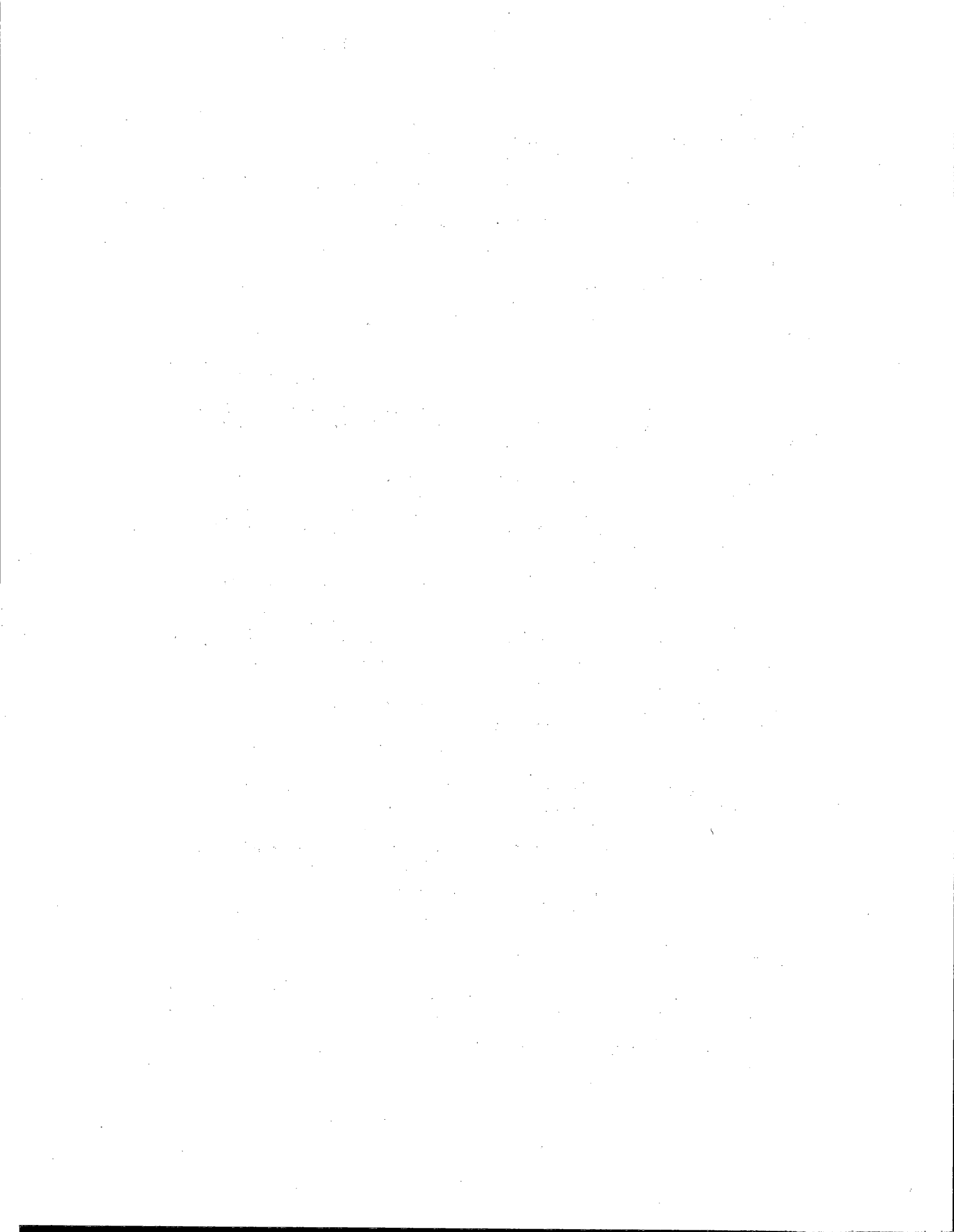
#### **Resolution 2022-30 Authorization to Eliminate the \$5 Fee for Single Engine Piston Planes**

#### **ERIE REGIONAL AIRPORT AUTHORITY RESOLUTION 2022-30**

#### **AUTHORIZATION TO ELIMINATE THE \$5 FEE FOR SINGLE ENGINE PISTON PLANES**

**Whereas**, the Erie Regional Airport Authority previously authorized in October 2021 the suspension of the \$5 landing fee for single engine pistons for the period of one year.

**Whereas**, the one year period is ending October 31, 2022.





It is hereby resolved by the Erie Regional Airport Authority that the \$5 landing fee for single engine pistons is eliminated.

David Hallman, Jr. moved, and Richard Wagner seconded. Approved by Yeas: Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Brian Slawin, and David Hallman, Jr.

#### **New Business**

Mr. Giannelli appointed the following Board Members to the Nominating Committee: Brian Slawin, Chair; Richard Wagner; David Hallman, Jr.; and Aaron Susmarski. The Committee will prepare a slate of officers for 2023 to be presented to the Board in December and voted on in January.

There were no **Liaison Comments**.

#### **Board Member Comments**

Mr. Hayes expressed concern over the parking rate increase beginning November 1<sup>st</sup> as posted but at last month's meeting the effective date was stated as 2023. Mr. Pacansky clarified that his response last month was reflective of the question asked- when will the increase show in the budget. The answer is 2023 because the 2022 budget was approved in November of 2021. Mr. Pacansky reiterated that he never spoke on when the actual increase would be effective. He was speaking on the budget only.

#### **Executive Director's Report**

Mr. Martin reported the following:

- FAA tower lease- we are in the process of a new five-year agreement with a five-year options.
- United Airlines use agreement- this has been executed.
- American Airlines use agreement- this is in progress/awaiting return from American.
- We will be holding another TSA Pre-check enrollment pop of event in the airport terminal November 7-11, 2022.
- The budget will be distributed to the Board on November 1<sup>st</sup>. Review meetings will be scheduled the week of November 7<sup>th</sup>.

Mr. Martin stated that he would send a recap of his report to the Board following today's meeting.

Andrea Zdaniewski made a motion to adjourn, and Gregory Hayes seconded. Approved by Yeas: Aaron Susmarski, Richard Wagner, Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Brian Slawin, and David Hallman, Jr.

**Adjournment: 1:58 PM**

  
David Hallman, Jr., Secretary

