

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, July 23, 2025**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the 9th Floor Classroom- Renaissance Centre, 1001 State Street, Erie, PA 16501.

Attendees:

Brian Slawin	Derek Martin	David Benson, Fundamentals Flight Training
Ryan Bergquist	Michelle Magee	
A'Darius Porter	James Pacansky	
Erin Kerner	Ian Bogle	
Dorothy Smith-Frazier	Jennifer Gornall	
Peter Burton		
Aaron Susmarski		
David Hallman, Jr.		

Board President Brian Slawin opened the meeting at 12:15 pm with the Pledge of Allegiance to the United States of America.

Jennifer Gornall made the following announcement: This meeting of the Erie Regional Airport Authority is being held here today rather than the Intermodal Center conference room due to a Penelec power outage as a result of the ongoing construction on the Bayfront. The Erie Regional Airport Authority was notified by Intermodal Center staff Monday at 5:00 pm of the outage. With the late notification, it was too late to publish a cancellation in the newspaper however, notification was published on the airport website and well as posted at the Intermodal Center and at this location. There are representatives of the Erie Regional Airport Authority stationed at the entrances at the Intermodal Center should anyone member of the public show up at the Intermodal Center. The start of this meeting will be held for 15 minutes to accommodate those who may be enroute to the new location of the Renaissance Centre. Action taken at this meeting will be ratified at a duly posted and advertised meeting to be held in the near future.

Approval of Agenda

Mr. Slawin asked for a motion to approve the agenda as presented. Erin Kerner moved, and Dorothy Smith-Frazier seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Public Comments- none

Approval of Minutes

June 25, 2025 Board Meeting Minutes

Aaron Susmarski moved to approve, and Erin Kerner seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Announce Executive Session- An Executive Session was held prior to this meeting on July 23, 2025 at 11:30 am for a legal issue and to receive privileged legal advice pertaining to potential future litigation regarding the presence of Polyfluoroalkyl substances, including, but not limited to PFOA, PFAS, and/or PFOS, in and on properties owned and/or controlled by the Authority.

Committee Reports

Finance Committee- Finance Committee Chair David Hallman, Jr., stated that the Finance Committee Meeting met on July 22, 2025, and reviewed the finance report, cash forecasts, bills to be paid, and expense reports. The Committee recommends approval of the bills. Ryan Bergquist made the motion for approval seconded by Dorothy Smith-Frazier. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Financial Report- Mr. Pacansky reviewed the June finance report. The net deficit for the month of June was \$105,276, bringing our year to date deficit to \$710,100. We are unfavorable to budget \$245,882 with revenue down (unfavorable) \$239,665 and expenses down (unfavorable) \$6,217. Mr. Pacansky stated that capital revenue does not hit our operating income statement.

Resolutions

Mr. Martin explained that when the previous resolution to approve the parking rates was approved the rate for the 21-60 minute tier in the long term parking lot was omitted from the resolution language. Mr. Martin noted that there is still 20 minute free parking in the long term parking lot.

RESOLUTION 2025-10

APPROVAL OF CHANGE TO 21-60 MINUTES RATE IN LONG TERM PARKING and CLARIFICATION OF ALL PARKING RATES

Whereas, Republic Parking ("Republic"), the Erie Regional Airport Authority's ("Authority") parking concessionaire, recently provided the Authority with an analysis of the parking rates charged at Erie International Airport and recommendations for parking rate increases; and

Whereas, in May 2025 the Board of Directors ("Board") of the Authority approved Resolution 2025-03 in which the Board approved increases to all short term parking rates and the long term daily maximum parking rate based on Republic's analysis and recommendations; and

Whereas, Resolution 2025-03 only addressed short term parking rates and the long term daily maximum parking rate; Resolution 2025-03 did not address Republic's proposed \$2 rate increase (from \$3 to \$5) to the long term parking rate for 21-60 minutes; and

Whereas, the purpose of this Resolution 2025-10 is to approve an increase to the long term parking rate for 21-60 minutes from \$3 to \$5, retroactive to May 28, 2025, and to publish a schedule of all parking rates to ensure clarity.

AND NOW, It Is Hereby RESOLVED by the Board of Directors of the Erie Regional Airport Authority the following:

1. **That** the the long term parking rate for 21-60 minutes is increased from \$3 to \$5, retroactive to May 28, 2025.
2. **That** signage publishing the Authority's parking rates shall be consistent with the following rate schedule, which rate schedule is approved and ratified by the Board:

SHORT TERM PARKING RATES

0 – 20 Minutes - \$1.00

21-40 Minutes - \$3.00

41-60 Minutes - \$4.00

Each Additional Hour (or part of an hour) - \$2.00

Daily Maximum - \$17.00

LONG TERM PARKING RATES

0 – 20 Minutes – FREE

21 – 60 Minutes - \$5.00

Each Additional Hour (or part of an hour) - \$2.00

Daily Maximum - \$15.00

Weekly Maximum - \$90.00

Erin Kerner made the motion and Aaron Susmarski seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Resolution 2025-11- Mr. Martin explained that the change orders are for items that were completed after the project was closed out stemming from staff concerns that needed to be addressed.

RESOLUTION 2025-11

APPROVAL OF CHANGE ORDERS NO. 4 AND NO. 5- DEICING FACILITY

IT IS HEREBY RESOLVED, by the Erie Regional Airport Authority (ERAA) Board of Directors, that the Executive Director is authorized to execute Change Order No. 4 and Change Order No. 5 for Deicing Facility with NEWCO Electric Co., Inc. for the Deicing Facility project for a not to exceed amount of \$38,761.00.

In Change Order No. 4 the work required is due to certain issues raised regarding installation of a new sump pump (and associated work) into an existing vault, which would require redesign and upgrade to the original design by Mead & Hunt for ERI and labor costs and expenses incurred by Mead & Hunt for redesign including but not limited to answering additional RFI's and making additional site visits, for which ERAA was not previously charged.

In Change Order No. 5 the work required is to saw cut lid and spin it in the direction to allow man access to be moved and allow pump rod to penetrate through the vault lid, provide and install (3) bollards in front of the vault, parking lot side, for protection, and rework conduits for saw cutting, and reinstall.

Peter Burton made the motion and Dorothy Smith-Frazier seconded. Approved by Yeas: Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, and David Hallman, Jr.

Resolution 2025-12- Mr. Martin explained that there were changes to the scope of work to the Deicing Facility project.

RESOLUTION 2025-12

APPROVAL OF RELEASE AND SETTLEMENT AGREEMENT- DEICING FACILITY

IT IS HEREBY RESOLVED, by the Erie Regional Airport Authority (ERAA) Board of Directors, that the Executive Director is authorized to execute release and settlement agreement with Mead & Hunt for Deicing Facility project for the amount of \$12,000.00.

This is for certain issues in June 2024 that were raised regarding the installation of a new sump pump (and associated work) into an existing vault, which would require redesign and an upgrade to the original design by Mead & Hunt.

Peter Burton made the motion and Dorothy Smith-Frazier seconded. Approved by Yeas: Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, David Hallman, Jr., and Erin Kerner.

Resolution 2025-13- Mr. Martin explained that there were changes to the scope of work to the Taxiway A-Phase I Administration.

RESOLUTION 2025-13

APPROVAL OF RELEASE AND SETTLEMENT AGREEMENT- TAXIWAY A-PHASE I ADMINISTRATION

IT IS HEREBY RESOLVED, by the Erie Regional Airport Authority (ERAA) Board of Directors, that the Executive Director is authorized to execute release and settlement agreement with Mead & Hunt for Taxiway A-Phase I Administration for the amount of \$2,380.09.

This is for certain issues in October 2023 that were raised regarding pavement markings on the plans and installed by the contractor, which would require Mead & Hunt design and contractor rework.

A'Darius Porter made the motion and Erin Kerner seconded. Approved by Yeas: A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, David Hallman, Jr., Aaron Susmarski, and Erin Kerner.

New Business- Ms. Gornall explained the potential need for legal counsel outside of the Knox Law Firm for potential litigation regarding the presence of Polyfluoroalkyl substances (PFOA, PFAS, and/or PFOS in and on properties owned and/or controlled by the Authority. Frazer Law and Knox will work together to investigate the viability of the Authority's potential claims.

RESOLUTION 2025-14

APPROVAL OF RETAINER AGREEMENT WITH FRAZER LAW, PLC AND KNOX MCLAUGHLIN GORNALL & SENNETT, P.C.

The Board of Directors of the Erie Regional Airport Authority **RESOLVES** to **APPROVE** the Retainer Agreement between the Erie Regional Airport Authority ("Authority") and Frazer Law, PLC ("Frazer Law") and Knox McLaughlin Gornall & Sennett, P.C. ("Knox Law")(collectively "the Firms"), said Retainer Agreement incorporated into this Resolution as if fully set forth, in connection with potential litigation regarding the presence of Polyfluoroalkyl substances, including, but not limited to PFOA, PFAS and/or PFOS, in and on properties owned and/or controlled by the Authority. The Board authorizes the Firms to take all steps necessary to conduct an investigation into the viability of the Authority's potential claims.

Dorothy Smith-Frazier made the motion and Peter Burton seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Liaison Comments- Neither liaison was in attendance.

Board Member Comments- Peter Burton noted two dead trees that need attended to-one by the main entrance and the other along West 12th Street. In response to an inquiry from Mr. Peter about service on Air Cananda for a Toronto route, Mr. Martin stated that Air Cananda has no interest. In response to an inquiry about the new gate at Hangar 20, Chief Bogle stated that his department has heard no complaints. In response to comments from Mr. Burton, Mr. Martin stated that North Coast Air purchased new de-icing

equipment. He will inquire about the plans for the old equipment that is sitting on their property. He also provided an update on Greenleaf's plans to build a hangar.

Executive Director's Report

Mr. Martin reported the following:

- There will be a Navy Osprey at North Coast Air for a private event. The military specifically requested that the media not be notified.
- We will be applying for a Small Community Air Service Development (SCASD) grant once it is open for applications.
- There have been capacity reductions across the board due to the economy.
- After Labor Day, we will start the process to acquire a new fire truck.
- TSA is working with passengers to vet those without a Real ID or other acceptable form of ID to board a plane. There are many people who did not meet the May 7, 2025 compliance deadline.

Peter Burton made a motion to adjourn, and Erin Kerner seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Adjournment: 12:43 PM


Peter Burton, Secretary

