

## ERIE REGIONAL AIRPORT AUTHORITY

### MEETING

Wednesday, December 17, 2025

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

#### Attendees:

David Hallman, Jr.	Derek Martin	Keith Walach, Citizen of Erie
Ryan Bergquist	Michelle Magee	Charlie Bayle, Erie County Council
A'Darius Porter	James Pacansky	
Dorothy Smith-Frazier	Ian Bogle	
Peter Burton	Pat Kennedy, Knox	
Aaron Susmarski		
Erin Kerner		

Via call: Eric Rogers Brian Slawin

Board President Brian Slawin opened the meeting at 12:00 PM with the Pledge of Allegiance to the United States of America.

#### Approval of Agenda

Mr. Slawin asked for a motion to approve the agenda as presented. Peter Burton moved, and A'Darius Porter seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, A'Darius Porter, Peter Burton, Brian Slawin, Eric Rogers, Dorothy Smith-Frazier and Ryan Bergquist.

**Public Comments-** Keith Walach, citizen of Erie, asked for an update on an Erie to Chicago route.

#### Approval of Minutes

##### November 19, 2025, Board Meeting Minutes

David Hallman, Jr. moved to approve, and Aaron Susmarski seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

*Erin Kerner arrived at 12:03 pm after the approval of the minutes*

**Announce Executive Session-** none.

#### Committee Reports

**Finance Committee-** Mr. Slawin thanked Mr. Hallman for his years of service and all he has done for this Board. The Committee reviewed the October financials and recommends approval of the bills. Ryan Bergquist made the motion for approval; seconded by A'Darius Porter. Approved by Yeas: Aaron Susmarski,

Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist. Abstained: David Hallman, Jr.

**Financial Report-** Mr. Pacansky stated that the net deficit for the month of October was \$189,688. Year to date the deficit is \$1,161,790. Mr. Pacansky noted that a 3 payroll month and the \$30,000 purchase of de-icing negatively impacted expenses in October.

**Nominating Committee-** Mr. Hallman reported that the Committee held a meeting on December 16, 2025, to prepare the Slate of Officers for 2026.

**Unfinished Business-** none.

**Resolutions**

**RESOLUTION 2025-24**

**APPOINTMENT OF THE KNOX LAW FIRM AS SOLICITOR FOR FY2026**

**Whereas**, the Erie Regional Airport Authority (hereinafter the "Authority") has been satisfied with the legal work of the Knox Law Firm over the last year, and;

**Whereas**, the Authority in the FY2026 General Operations Budget has allocated \$55,000 to establish a retainer with the Knox Law Firm, and;

**Whereas**, the Authority and the Knox Law Firm agree to set a yearly retainer with two set payments.

**Now, It Is Hereby Resolved That** the Authority appoints the Knox Law Firm the sole solicitor to provide the Authority and the Board legal services as requested in FY2026 and the Authority is to make two payments of \$27,500, one in July and the final payment in December 2026 to establish the \$55,000 2026 legal retainer. The Authority authorizes the Executive Director to implement this resolution.

Dorothy Smith-Frazier made the motion and David Hallman, Jr. seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

**RESOLUTION 2025-25**

**APPOINTMENT OF McGILL, POWER, BELL & ASSOCIATES FOR THE 2025 AUDIT**

**Whereas**, the Erie Regional Airport Authority (hereinafter the "Authority") has been satisfied with the audit work and professional consulting services of McGill, Power, Bell & Associates (formerly Malin Bergquist, then BKD LLP CPAs & ADVISORS ("BKD LLP"), for the past twenty four (24) years, and;

**Whereas**, the fee for the audit of the 2025 financials and PFC is not to exceed \$51,600.00.

**Now, Therefore Be It Resolved That** the Authority authorizes the Executive Director to execute and enter into a contract for concession audit services.

Dorothy Smith-Frazier made the motion and Erin Kerner seconded. Approved by Yeas: Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, and David Hallman, Jr.

Mr. Martin stated that this resolution allows him to accept and execute a state match grant offer for an additional 2,000 feet in length to Taxiway A and realignment Taxiway D project.

**RESOLUTION 2025-26**

**AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT AND EXECUTE STATE  
GRANT OFFER**

**WHEREAS**, the Erie Regional Airport Authority (ERAA) has requested from the Pennsylvania Department of Transportation, Bureau of Aviation (BOA) funding in the amount of \$16,266.47 which is the 2.5% State share to the federal share for an additional 2,000 feet in length to TX A and realign TX D by 45 degrees to bring the airport into conformity with current standards. This is the State match for Federal Aviation Administration grant #86-25.

**IT IS HEREBY RESOLVED**, by the Erie Regional Airport Authority Board of Directors, that the Executive Director is authorized to accept and execute the State Grant Offer upon receipt.

Peter Burton made the motion and A'Darius Porter seconded. Approved by Yeas: Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, David Hallman, Jr, and Aaron Susmarski.

Mr. Martin stated that this resolution allows him to accept and execute a state match grant offer for the realign and reconstruct the parallel Taxiway A and realignment Taxiway C intersection project.

**RESOLUTION 2025-27**

**AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT AND EXECUTE STATE  
GRANT OFFER**

**WHEREAS**, the Erie Regional Airport Authority (ERAA) has requested from the Pennsylvania Department of Transportation, Bureau of Aviation (BOA) funding in the amount of \$79,600.55 which is the 2.5% State share for the Realign and Reconstruct the parallel Taxiway A at the Taxiway C intersection. This is the State match for Federal Aviation Administration grant #87-25.

**IT IS HEREBY RESOLVED**, by the Erie Regional Airport Authority Board of Directors, that the Executive Director is authorized to accept and execute the State Grant Offer upon receipt.

Erin Kerner made the motion and Peter Burton seconded. Approved by Yeas: A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, David Hallman, Jr., Aaron Susmarski, and Erin Kerner.

#### **New Business**

2026 Slate of Officers- Nominating Committee Chair David Hallman, Jr. read the proposed Slate of Officers for 2026. President- Brian Slawin, Vice President- Erin Kerner, President Pro-Tem- Aaron Susmarski, Treasurer- Ryan Bergquist, and Secretary- Peter Burton. Mr. Slawin added that the Board will take nominations from the floor and vote for officers at the January 2026 meeting.

2026 Board Meeting Schedule- Mr. Slawin noted that the schedule for 2026 Board Meetings has been posted.

**Liaison Comments**- Erie County Council liaison Charlie Bayle asked on behalf of a constituent how many flight cancellations between Erie and Charlotte. Mr. Martin explained that we are aware of delays and cancellations, but we do not track them as each airline manages their own flight operations. Delays and cancellations are rarely due to issues with ERI. Mr. Burton said we might want to consider starting to keep records.

**Board Member Comments**- Mr. Bergquist and Mr. Slawin thanked Mr. Hallman for his guidance on the Board. Mr. Hallman said it has been a pleasure and honor to serve on the Airport Authority Board. He loves ERI and general aviation. He added that North Coast Air is a top shelf FBO. Mr. Martin added that Mr. Hallman is the last remaining Board Member who was present when he was hired as Executive Director. He thanked Mr. Hallman for his time on the Board. Mr. Burton stated that Ben Konzel of Konzel Construction is interested in a long term lease or to buy property from the airport. Mr. Martin said we will look into what we can legally do with the property per the FAA.

#### **Executive Director's Report**

Mr. Martin reported the following:

- We believe we have everything in line to secure service to Chicago on American Airlines.
- In response to an inquiry from Ms. Kerner, Mr. Martin explained that SCASD grants could be awarded in mid-February. Airlines usually work with a 6 month lead time.

The meeting was adjourned at 12:28 PM. Peter Burton made the motion and David Hallman, Jr. seconded.

  
Peter Burton, Secretary