

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, August 27, 2025**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the 9th Floor Classroom- Renaissance Centre, 1001 State Street, Erie, PA 16501.

Attendees:

Brian Slawin	Derek Martin	David Benson, Fundamentals Flight Training
Ryan Bergquist	Michelle Magee	Charley Bayle, Erie County Council
A'Darius Porter	James Pacansky	Keith Walach
David Hallman, Jr.	Carlos Cruz Cooney	
Dorothy Smith-Frazier	Jennifer Gornall	
Peter Burton		
Aaron Susmarski		
David Hallman, Jr.		

Via Zoom call: Erin Kerner

Board President Brian Slawin opened the meeting at 12:10 PM with the Pledge of Allegiance to the United States of America. Mr. Slawin introduced new Erie Airport Police officer Carlos Cruz Cooney to the group.

Approval of Agenda

Mr. Slawin asked for a motion to approve the agenda as presented. Dorothy Smith-Frazier moved, and A' Darius Porter seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Public Comments- Keith Walach of the city of Erie stated he is happy to see the recent American Airlines aircraft upgrades. He is thankful for what Erie has at ERI. He shared a recent experience with a son being in the Merchant Marines.

Dave Benson of Fundamentals Flight Training announced that 2 more pilots will be certified this week. He stated that flight training has been great at the school. The school currently has 10 students from Gannon and 6 students from Edinboro.

Approval of Minutes

July 23, 2025, Board Meeting and July 31, 2025, Special Board Meeting Minutes

Aaron Susmarski moved to approve, and Peter Burton seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Announce Executive Session- An Executive Session was held prior to this meeting on August 27, 2025, at 11:00 am for a personnel issue to discuss the annual evaluation of the Executive Director.

Committee Reports

Finance Committee- Finance Committee Chair David Hallman, Jr., stated that the Finance Committee Meeting met on August 26, 2025, and reviewed the finance report, cash forecasts, bills to be paid, and expense reports. The Committee recommends approval of the bills. Ryan Bergquist made the motion for approval seconded by A'Darius Porter. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Financial Report- Mr. Pacansky reviewed the July finance report. The net deficit for the month of July was \$105,071, bringing our year to date deficit to \$815,171. We are unfavorable to budget \$324,871 with revenue down (unfavorable) \$288,607 and expenses down (unfavorable) \$36,264.

Personnel Committee- Mr. Slawin stated that the Personnel Committee meeting on August 22, 2025, included an Executive Session to discuss a personnel matter related to the Executive Director's annual evaluation.

Resolutions

Mr. Martin explained that this grant is for the design portion (Phase I) for taxiway A extension and taxiway D realignment.

RESOLUTION 2025-15

AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT AND EXECUTE FAA GRANT OFFER

Whereas, the Erie Regional Airport Authority ("Authority") has received from the Federal Aviation Administration ("FAA") an offer for Infrastructure Investment and Jobs Act (IIJA-AIG) Grant 3-42-0030-086-2025 for \$618,126 to extend TW A (Design) Phase I and Realign TW D (Design) Phase I; and

Whereas, the Authority pledges that the local share has been secured for this grant; and

Whereas, the Authority authorizes the Executive Director to accept the grant and execute said grant on behalf of the Authority.

It is Hereby Resolved That:

1. The Board hereby APPROVES and ACCEPTS a grant from the FAA in the amount of \$618,126.
2. The Executive Director of the Authority is authorized to execute said grant on behalf of the Authority.

A'Darius Porter made the motion and Dorothy Smith-Frazier seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

New Business

Aaron Susmarski stated that per the Executive Director's employment contract Section 4.E, the Personnel Committee recommends a 3.75% salary increase and a \$13,000 contribution to his retirement account. Brian Slawin made a motion and Ryan Bergquist seconded. Approved by Yeas: Ryan Bergquist, David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, and Dorothy Smith-Frazier.

Liaison Comments- Erie County liaison Charlie Bayle stated that Ellen Schauerman has the appointment for David Hallman, Jr.'s seat as Mr. Hallman's second term expires at the end of the year. She is trying to stay within her district for the appointment which is her privilege to do so.

Board Member Comments- Peter Burton announced that he did not win the plane he had registered to win! He added that his son will be starting lessons at Dave Benson's flight school in early September.

Executive Director's Report

Mr. Martin reported the following:

- James Pacansky was recognized by the NEC AAAE with the F. Russel Hoyt award for his role on the regional board of examiners for getting candidates through the AAAE accreditation process for airport executives. Under James' leadership, 11 candidates have already earned their accreditation with time left this year for more! The examiner prior to James saw 4 candidates through the process in 5 years. Congrats James!
- In conjunction with Hamot and North Coast Air, a family fun run will be held at the airport on October 4th. The McDowell ROTC will conduct a FOD walk that day. There will be aircraft on static display from the hangar tenants as well as airfield equipment for walk participants to enjoy.
- American Airlines announced a capacity increase on the midday flight to Charlotte with the introduction of 60 coach seats and 12 first class.
- Breeze meetings in early September to include a presentation pitching additional routes for ERI.
- With the hiring of Officer Cruz Cooney, the Airport Authority is fully staffed!

Brian Slawin adjourned the meeting at 12:27 PM.



Peter Burton, Secretary

