

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, April 22, 2026**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

Attendees:

Brian Slawin	Derek Martin	Keith Walach, Citizen of Erie
Ryan Bergquist	Michelle Magee	Sean Vanderhoof, McGill Power Bell
Erin Kerner	James Pacansky	Mitch Kalkhof, McGill Power Bell
A'Darius Porter	Jennifer Gornall	
Kevin Smith		
Benjamin Wilson		
Dorothy Smith-Frazier		

Via phone: Aaron Susmarski

Board President Brian Slawin opened the meeting at 12:05 PM with the Pledge of Allegiance to the United States of America.

Approval of Agenda

Mr. Slawin asked for a motion to approve the agenda as presented. Erin Kerner moved, and Ryan Bergquist seconded. Approved by Yeas: Erin Kerner, Aaron Susmarsli, Kevin Smith, A'Darius Porter, Benjamin Wilson, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Public Comments- Keith Walach, citizen of Erie expressed concern regarding ERI being forced to hire private security for screening rather than have TSA here.

Audit Presentation- Mitch Kalkhof and Sean Vanderhoof of McGill Power Bell & Associates presented the audit of the 2025 financials. They presented it to the Finance Committee at yesterday's Finance Committee Meeting as well. McGill Power Bell reports no compliance or internal controls findings. The audit of the 2025 financials is a clean audit.

Approval of Minutes

March 25, 2026, Board Meeting Minutes

Dorothy Smith-Frazier moved to approve as amended, and Ryan Bergquist seconded. Approved by Yeas: Erin Kerner, Aaron Susmarski, Kevin Smith, A'Darius Porter, Benjamin Wilson, Brian Slawin, Dorothy Smith-Frazier and Ryan Bergquist.

Announce Executive Session- An Executive Session to receive privileged legal advice pertaining to grant assurances was held prior to this meeting April 22, 2026, at 11:15 am.

Committee Reports

Finance Committee- Ryan Bergquist stated that the Finance Committee held a meeting on April 21, 2026, where McGill Power Bell & Associated reviewed the audit with the committee. Capital fund transactions, the bills to be paid, and the expense reports were reviewed as well. Mr. Bergquist noted that we are very close to what James forecasted. He added that advertising is slightly up due to marketing the new flights, which is positive. Parking and restaurant revenues are also up with more people coming through the airport. The Committee recommends the payment of the bills. Brian Slawin made the motion for approval; seconded by Kevin Smith. Approved by Yeas: Erin Kerner, Aaron Susmarski, Kevin Smith, A'Darius Porter, Benjamin Wilson, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Financial Report- Mr. Pacansky reviewed the March finance report. Mr. Pacansky reported that the net deficit for the month of March after interest income was \$126,919, bringing our year to date deficit to \$268,802. Mr. Martin added that our actual compared to budget is just \$8,625 off of budget.

Unfinished Business- none.

Resolutions

Mr. Martin explained that this operating agreement with American Airlines is for 5 years total (3 years up front with an option for an additional 2 years). In response to a question from Ryan Bergquist, Jennifer Gornall stated that there is no change to the rates and charges for this agreement since the Board approved the airport's rates and charges in December 2025.

RESOLUTION NO. 2026 - 04

FOURTH AMENDMENT AIR TRANSPORT OPERATOR'S USE AND LEASE AGREEMENT- AMERICAN AIRLINES

It is hereby RESOLVED by the Erie Regional Airport Authority, that it approves the fourth amendment to the Air Transport Operator's Use and Lease Agreement for American Airlines (attached).

Erin Kerner made the motion and Ryan Bergquist seconded. Approved by Yeas: Erin Kerner, Kevin Smith, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Mr. Martin explained that resolution 2026-05 addresses a name change only Enterprise. The terms of the lease have not changed. In response to a question from A'Darius Porter regarding our efforts to replace Hertz, Mr. Martin stated that it was the Hertz licensee that left. We are currently working with Hertz corporate to possibly bring Hertz back to the airport.

RESOLUTION NO. 2026 - 05

CONSENT to MERGER of ENTERPRISE WITH EAN HOLDINGS, LLC

Pursuant to the provisions in the rental car concessionaire agreement Section 12.02 Mergers, Enterprise has appropriately sought the consent of the Erie Regional Airport Authority (ERAA) regarding the merger of Enterprise with and into its affiliate, EAN Holdings, LLC, which is a Delaware limited liability company. EAN Holdings, LLC will be the survivor under the proposed merger. Enterprise and EAN Holdings, LLC are both currently wholly owned subsidiaries of Enterprise Holdings, Inc. The asserted purpose of this merger is to facilitate an internal restructuring, and it will purportedly not result in any change to ownership, management, or to any existing obligations with the Erie Regional Airport Authority.

The proposed merger is between subsidiaries of the same company and results in no change of ownership or management of the company with which ERAA initially contracted with, ERAA consents to the merger.

A'Darius Porter made the motion and Benjamin Wilson seconded. Approved by Yeas: Erin Kerner, Aaron Susmarski, Kevin Smith, A'Darius Porter, Benjamin Wilson, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Mr. Martin explained that this state grant is for security upgrades to the security checkpoint and to acquire two public safety (police) vehicles. The upgrades are 90% funded by the Bureau of Aviation.

RESOLUTION NO. 2026 - 06

AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT AND EXECUTE STATE GRANT OFFER- SECURITY UPGRADES

WHEREAS, the Erie Regional Airport Authority (ERAA) has requested from the Pennsylvania Department of Transportation, Bureau of Aviation (BOA) funding from a State Aviation Development Program grant in the amount of \$239,008.92 for security upgrades for two Public Safety vehicles and upgrades to the security checkpoint. The local match is \$26,556.55.

IT IS HEREBY RESOLVED, by the Erie Regional Airport Authority Board of Directors, that the Executive Director is authorized to accept and execute the State Grant Offer upon receipt.

Benjamin Wilson made the motion and Ryan Bergquist seconded. Approved by Yeas: Kevin Smith, A'Darius Porter, Benjamin Wilson, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, Erin Kerner, and Aaron Susmarski.

Mr. Martin explained that this is the jet bridge that United will use and it needs some maintenance done before United begins operations at ERI.

RESOLUTION NO. 2026 - 07

**AWARD OF CONTRACT FOR CONTROLS UPDATE FOR
TELE-RADIAL BRIDGE PROJECT**

WHEREAS, the Erie Regional Airport Authority (“ERAA”) operates the Erie International Airport (“Airport”) and uses a tele-radial passenger boarding bridge (“Tele-Radial Bridge”) designed to connect the ERI terminal to an aircraft, allowing passengers to board and disembark without walking on the apron or being exposed to the outdoor weather; and

WHEREAS, the Tele-Radial Bridge is in need of repair and update to function properly; and

WHEREAS, the ERAA has publicly solicited proposals from qualified firms for the update, replace and/or repair certain components of the Tele-Radial Bridge (“the Project”); and

WHEREAS, ERAA received and publicly opened the one (1) proposal received and reviewed the proposal to determine (a) whether that proposer was a “responsible” proposer and (b) whether the proposal was responsive to the specifications; and

WHEREAS, the proposal submitted by Oshkosh AeroTech, LLC was the lowest (only) proposal, was responsive to the ERAA’s proposal specifications and Oshkosh AeroTech, LLC has submitted evidence illustrating it is qualified to perform the work on the Project and, therefore, the Administration recommends that the Controls Update for Tele-Radial Bridge contract be awarded to Oshkosh AeroTech, LLC.

AND NOW, THEREFORE, on this 22nd day of April 2026, it is hereby RESOLVED by the Board of Directors of the Erie Regional Airport Authority, the following:

1. Oshkosh AeroTech, LLC is declared to be the lowest responsible and responsive proposer for the Project, with the proposal amount of Forty-Three Thousand Two Hundred Forty-Five Dollars (\$43,245).
2. The Board authorizes the Executive Director to execute the contract documents and proceed in all ways necessary with the award of the proposal to and the execution of the contract with the lowest responsible and responsive proposer, Oshkosh AeroTech, LLC

A’Darius Porter made the motion and Kevin Smith seconded. Approved by Yeas:
A’Darius Porter, Benjamin Wilson, Brian Slawin, Dorothy Smith-Frazier, Ryan Bergquist, Erin Kerner, Aaron Susmarski, and Kevin Smith.

New Business- none

Liaison Comments- no liaisons were in attendance.

Board Member Comments- Mr. Bergquist inquired about another On Board with Autism event. Mr. Martin explained that there are several things needed in order to host such an event, the main one being an available aircraft. Mr. Martin added that he has already been engaging with Breeze for use of their aircraft for a possible fall On Board with Autism event. Mr. Slawin complimented Mr. Martin on a successful Erie Ambassadors event earlier this month.

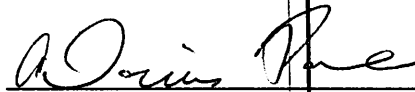
Executive Director's Report

Mr. Martin reported the following:

- The FAA has announced a reduction of flights at Chicago O'Hare this summer which affects the service start dates for American and United.
- North Coast Air is once again working with the Hamot Health Foundation for another fun run and possible 5k with it. The goal is to reach 500 participants this year.
- Breeze's load factors remain strong at over 80%. American's load factor is strong at around 90%. As capacity is being added, load factors are increasing.
- ERI is a non-hub airport so we have to have TSA for screening as we would not opt out of it.

At the request of Mr. Slawin, Ms. Gornall explained the process for board officer position departures/vacancies.

The meeting was adjourned at 12:54 PM. Erin Kerner made the motion and Dorothy Smith-Frazier seconded.



A. Darius Porter, Secretary

