

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, October 22, 2025**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

Attendees:

Brian Slawin	Derek Martin	Keith Walach, Citizen of Erie
Ryan Bergquist	Michelle Magee	Chuck Nelson, Erie City Council
A'Darius Porter	James Pacansky	
David Hallman, Jr.	Ian Bogle	
Peter Burton	Jennifer Gornall	
Erin Kerner		
Dorothy Smith-Frazier		

Via Zoom call: Eric Rogers Aaron Susmarski

Board President Brian Slawin opened the meeting at 12:00 PM with the Pledge of Allegiance to the United States of America.

Approval of Agenda

Mr. Slawin asked for a motion to approve the agenda as presented. Peter Burton moved, and Dorothy Smith-Frazier seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Brian Slawin, Eric Rogers, Dorothy Smith-Frazier and Ryan Bergquist.

Public Comments- Keith Walach, citizen of Erie, stated he is pleased that American Airlines added the third flight. He asked what criteria/process for flight cancellations.

Approval of Minutes

September 24, 2025, Board Meeting Minutes

Erin Kerner moved to approve, and A'Darius Porter seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Announce Executive Session- Mr. Slawin announced that an executive session to discuss a personnel matter related to the Executive Director's annual evaluation was held at 11:15 am today, October 22, 2025, just prior to this public meeting.

Committee Reports

Finance Committee- David Hallman, Jr., stated that the Finance Committee Meeting met on October 21, 2025, and reviewed the finance report, cash forecast, capital fund transactions, bills to be paid, and expense reports. The Committee recommends approval of the bills. Ryan Bergquist made the motion for approval

seconded by Erin Kerner. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Financial Report- Mr. Pacansky reviewed the September finance report. The net deficit for the month of September was \$106,402, bringing our year to date deficit to \$971,536. We are unfavorable to budget \$421,589 with revenue down (unfavorable) \$352,905 and expenses also unfavorable to budget \$68,684.

Mr. Slawin stated that there were no other Committee meetings held. He added that he will appoint a Nominating Committee this month via email. David Hallman, Jr. will be the Chair of this Committee. Board Members interested in holding a Board office position should contact Mr. Hallman. *(After meeting action- Nominating Committee as appointed by Brian Slawin via email notification on October 27, 2025- Chair David Hallman, Jr., Erin Kerner, Aaron Susmarski, and Ryan Bergquist.)*

Resolutions

Mr. Martin explained that this resolution clarifies what action was approved and taken regarding the Executive Director's employment agreement. Mr. Slawin added that the timeline is now date based instead of "year 1", "year 2", etc. The increase amount approved by the Board at the last meeting is not affected by this clarification resolution.

ERIE REGIONAL AIRPORT AUTHORITY

RESOLUTION 2025-17

APPROVAL OF ADDENDUM TO EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT

The Board of Directors of the Erie Regional Airport Authority hereby **APPROVES** the "Employment Agreement Addendum" to the Executive Director's Employment Agreement, said Addendum attached hereto and incorporated herein as if fully set forth. The Addendum does not modify any substantive provision of the underlying Employment Agreement but is intended for clarification of the Parties' intent only.

Dorothy Smith-Frazier made the motion and A'Darius Porter seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Mr. Martin explained that this resolution is required to continue to apply for and accept state grants on behalf of the Erie Regional Airport Authority. In response to a question from Mr. Peter, Mr. Martin explained that the state grant we are getting for new public safety vehicles includes additional security upgrades.

ERIE REGIONAL AIRPORT AUTHORITY

RESOLUTION 2025-18

APPROVAL OF INTERGOVERNMENTAL BUSINESS PARTNERSHIP AGREEMENT

The Board of Directors of the Erie Regional Airport Authority hereby **APPROVES** the "Intergovernmental Business Partner Agreement" with the Commonwealth of Pennsylvania ("PennDot") to allow access to the Engineering and Construction Management System ("ECMS") for applicable PennDot grants.

David Hallman, Jr., made the motion and Brian Slawin seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, A'Darius Porter, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

New Business- Mr. Slawin stated that is working on the Nominating Committee members. *(After meeting action- Nominating Committee as appointed by Brian Slawin via email notification on October 27, 2025- Chair David Hallman, Jr., Erin Kerner, Aaron Susmarski, and Ryan Bergquist.)*

Liaison Comments- Erie City Council liaison Chuck Nelson was in attendance but did not comment on airport business.

Board Member Comments- Mr. Hallman stated he was hoping Ed Tropper was here today. Mr. Hallman shared that Mr. Tropper was recently featured in AOPA (AOPA is the number one advocacy group in the country for general aviation) which included a picture of Ed with the plane that he built himself. Mr. Hallman added that this recognition is quite and honor. On behalf of the Board, congratulations were extended to Mr. Tropper.

Executive Director's Report

Mr. Martin reported the following:

- The family fun run held at the airport in conjunction with Hamot Health Foundation and North Coast Air on October 4th was a success with 300 participants. The McDowell ROTC performed a FOD walk after as well. Breeze provided ticket vouchers as a giveaway. Next year's fun run is tentatively scheduled for September 26th pending FAA approval.
- There is the possibility for non-aeronautical revenue with the installation of onsite EV chargers (4 spots in the short term lot). More information to follow.
- There is an upcoming meeting with the FAA to review the airport's 5 year ACIP. This is the rolling plan for capital improvements. Funding is based on enplanements with the rest of our funding coming from FAA discretionary funds.
- Breeze continues to be pleased with ERI. Load factors remain strong and exceed the system average. Getting gates in other airports including Fort Myers has been a significant challenge for Breeze as they look at options to expand air service. A

recent updated catchment study indicates that there are not enough seats in our market.

- In response to Mr. Walach's question about airline cancellations, Mr. Martin explained that the FAA does not cancel planes; airlines do and it is usually operational.

The meeting was adjourned at 12:27 PM.



Peter Burton, Secretary

