

Erie Regional Airport Authority  
Regular Board Meeting  
**Thursday August 27, 2009**  
1:00 PM

Minutes of a Regular Board Meeting of the Erie Regional Airport Authority duly posted and advertised. Held in the Conference Room of the International Trade Center, located at 3837 West 20<sup>th</sup>. Street, in Millcreek Township, Erie County, Pennsylvania.

**Attendance:**

Sumner Nichols	Chris Rodgers	Bob Spaulding
Frank Stefano	Sheilah Bruno	Cindy Saurwein
Lou Bizzarro	Ian Bogle	Ed Kissell
Namon McWilliams	Kim Scharrer	Teresa Becerra
Janet Anderson	Irene Seyler	Jeanne Richardson
Dale Roth	Rick Robie	
Charley Augustine	Michelle Magee	
Jennifer Gornall	Tyrone Clark	

Meeting opened: 1:01 PM

Board Vice President Sumner Nichols opened the meeting with the Pledge of Allegiance.

**Approval of Minutes from:**

**Work Session-July 23, 2009**

**Regular Meeting-July 23, 2009**

Namon McWilliams moved and Frank Stefano seconded

Approved by Yeas: Lou Bizzarro, Sumner Nichols, Namon McWilliams, Janet Anderson, Charley Augustine, Dale Roth, and Frank Stefano

**Bills to be Paid**

Janet Anderson moved and Lou Bizzarro seconded

Approved by All: Lou Bizzarro, Sumner Nichols, Namon McWilliams, Janet Anderson, Charley Augustine, Dale Roth, and Frank Stefano

**Financial Report**

Since she was on vacation during last month's Board Meeting, Sheilah Bruno presented both the June and July financials to the Board. Ms. Bruno reported a net surplus after debt service of \$57,328 for the month of June. Year to date for 2009, we have a net surplus of \$125,484. We had a year to date deficit after debt service of \$79,920 in 2008. Mr. Bruno reported that we are favorable when compared to budget \$10,510 year to date. For the month of July, Ms. Bruno reported a net surplus after debt service of \$36,330. Year to date for 2009, we have a net surplus after debt service of \$161,835. The year to date deficit after debt service in 2008 was \$55,944. Ms. Bruno reported that when compared to budget year to date, we are favorable \$34,341.

**Resolution 2009-31**

**Acceptance of PIB Loan for Generator**

Frank Stefano moved and Dale Roth seconded

Adopted by Yeas: Sumner Nichols, Namon McWilliams, Janet Anderson, Charley Augustine, Dale Roth, Frank Stefano, and Lou Bizzarro

**Resolution 2009-32**

**Authorize Executive Director to Execute Necessary Documents for Contract for 4160 Splices Work**

Frank Stefano moved and Lou Bizzarro seconded

Adopted by Yeas: Sumner Nichols, Namon McWilliams, Janet Anderson, Charley Augustine, Dale Roth, Frank Stefano, and Lou Bizzarro

**Resolution 2009-33**

**Authorize Executive Director to Enter Into Agreement with Eltech for Access Control Upgrade**

Dale Roth moved and Lou Bizzarro

Adopted by Yeas: Namon McWilliams, Janet Anderson, Charley Augustine, Dale Roth, Frank Stefano, Lou Bizzarro, and Sumner Nichols

**Resolution 2009-34**

**Acceptance of Erie Bank Bond Refinancing Commitment Letter**

Frank Stefano moved and Lou Bizzarro seconded

Adopted by Yeas: Janet Anderson, Charley Augustine, Dale Roth, Frank Stefano, Lou Bizzarro, Sumner Nichols, and Namon McWilliams

**Resolution 2009-35**

**Approval of Change Order #2-Lehman Property Demo**

Janet Anderson moved and Namon McWilliams seconded

Adopted by Yeas: Charley Augustine, Dale Roth, Frank Stefano, Lou Bizzarro, Sumner Nichols, Namon McWilliams, and Janet Anderson

**Resolution 2009-36**

**Acceptance of Grant Offer**

Frank Stefano moved and Janet Anderson seconded

Adopted by Yeas: Dale Roth, Frank Stefano, Lou Bizzarro, Sumner Nichols, Namon McWilliams, Janet Anderson, and Charley Augustine

**Resolution 2009-37**

**Approval to Hire Urban Engineers for Review of Design Drawings**

Namon McWilliams moved and Frank Stefano seconded

Adopted by Yeas: Frank Stefano, Lou Bizzarro, Sumner Nichols, Namon McWilliams, Janet Anderson, Charley Augustine, and Dale Roth

## **Director's Report**

Chris Rodgers reported that all of the mobile home units that were occupied have been either acquired OR are scheduled for closing. The only exceptions are 13 abandoned units on the tax sale list. All but 2 residents will be relocated by September 15 2009. The 2 remaining residents will be relocated shortly thereafter. Mr. Rodgers commented that a lot of work has been taking place in regards to the mobile home parks.

Mr. Rodgers reported that an auction to sell the Builders Support equipment and inventory has been scheduled for October 6, 2009. The demolition of the remaining buildings will proceed with the approval of the grant offer. Mr. Rodgers said that once the grant has been executed, a notice to proceed will be issued to the contractor that was previously selected for the Phase II demolition.

Mr. Rodgers reported that there have been several important meetings related to the Runway Project since our July Board Meeting:

- July 28, 2009- meeting with FAA regarding NAVAIDS
- July 30, 2009- review meeting of the 30% design submittal with the FAA and BOA
- August 13, 2009- meeting with Millcreek Township to discuss the Powell Avenue redesign. As a result of that meeting we were able to resolve the issue of how we will impact Oxer Road and the traffic light issue/West 12<sup>th</sup> Street. It was a very good meeting.
- August 28, 2009- a tri-party agreement meeting between Millcreek, DEP, EPA pertaining to the superfund site. The Knox Law Firm hosted the meeting at the ITC.

Mr. Rodgers said that a meeting is scheduled for September 3, 2009 with PennDot, the airport's air traffic team and our project team to discuss the impacts of PennDot's widening of Asbury Road and bridge replacement projects on the extension project and airport operations.

Mr. Rodgers reported that July was the best month that ERI has had in 23 months, since August 2007. Enplanements were 8.9% better than July 2008. Mr. Rodgers said that ERI's 8.9% increase for the month compares to a 5.8% decline for Pittsburgh and a decline of 12.3% for Cleveland. The year to date traffic decline is now off just -6.9%. Pittsburgh's year to date decline is -10.3% and Cleveland's is -16.4%. Continental and Norwest/Delta both reported increases in boardings; an increase of 23.1% for Continental and 17.6% for Northwest/Delta. Northwest/Delta continues to lead all carriers with 49.2% of the market share and a 90% load factor.

Mr. Rodgers announced that the airport's annual hot drill as required by the FAA Part 139 Inspection was held on August 20<sup>th</sup> and 21<sup>st</sup>. Mr. Rodgers shared that Sheilah Bruno participated in part of the hot drill. She suited up in full fire gear, went into the aircraft firefighter simulator, and saved a "victim". Mr. Rodgers commended staff for doing such a great job while he was away in Vermont on vacation. He thanked the Board too for all of their hard work.

## **Public Comments**

Jeanne Richardson, manager of ERI's US Air station, asked if the airport has a yard service. She commented that if we do pay someone to tend to the lawns, then they are not doing a very good job. Mr. Rodgers asked Ms. Richardson to elaborate. Ms. Richardson explained that there are weeds along the fences by the FAA entrance and all along the fence line from the west end of the terminal to North Coast Air. Ms. Richardson commented that the front walkway just looks "crappy". Mr. Rodgers explained that we do not have a yard service for this area. Mr. Rodgers said that Chief Bogle will be available after the meeting to discuss this situation in more detail with Ms. Richardson and any other tenants with concerns. Mr. Rodgers said that staff welcomes tenant concerns and will do what it can to rectify the concerns. Much work has been done already in the front walkway (awning panels have been replaced; lights have been replaced, etc.). Chief Bogle added that many of the projects mentioned are already under way.

Meeting adjourned: 1:18 PM

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Lou Bizzarro, Secretary