

Erie Regional Airport Authority
Monday January 5, 2009
NOON
Work Session

Minutes of a Work Session of the Erie Regional Airport Authority duly posted and advertised. The meeting was held at the Knox Law Firm, 120 West 10th Street, Erie, Pennsylvania.

Attendees:

Lou Porreco	Chris Rodgers
Lou Bizzarro	David Bagnoni
Lisa Cappabianca	Sheilah Bruno
Sumner Nichols	Kim Scharrer
Namon McWilliams	Michelle Magee
Frank Stefano	Tyrone Clark
Charley Augustine	Bob Spaulding
Dale Roth (via telephone)	
Ron Cleaver	
Don Wright	
Tim Zieziula	
Tim Sennett	

Opened: 12:01 PM

- Lou Porreco opened the Work Session by introducing and welcoming new Board member Namon McWilliams. Mr. Porreco suggested that Mr. McWilliams set up an airport orientation and tour in the next few weeks. Chris Rodgers said that he would set up a date and time that is convenient with Mr. McWilliams for an orientation and tour.

Mr. Porreco said that the Board intended to have the revised Millcreek Township/Airport MOU for review at today's Work Session, but that document is not ready yet. Mr. Rodgers said that it is in the hands of Millcreek's solicitor. Tim Zieziula further explained that the revised MOU is necessary because of the golf course transfer. The 2004 MOU with Millcreek stated that the Airport would be reconfiguring the 9-hole golf course. Mr. Zieziula said that the approval for the golf course transfer will need to be attached to the document.

Mr. Rodgers said that we have received information from the FAA that the final document is being drafted for signatures. We will need to publish notice in the newspaper too. Mr. Zieziula added that the transfer from Erie to Millcreek is expected on January 29th. Mr. Zieziula explained that in addition to the Airport

and the FAA; Erie and Millcreek are also working through the process as well as the PA Department of Environmental Protection.

- Mr. Porreco asked Mr. Rodgers to give a status update on the airport's stimulus project request to the FAA. Mr. Rodgers explained that the airport submitted a list of eligible projects for the proposed stimulus project to the FAA on December 18th. Mr. Rodgers said that we have 3 construction related projects to be considered: 1.) wetland mitigation construction 2.) stream mitigation construction and 3.) building demolition. The total of these projects is about \$6 million. Dale Roth asked if this information has been shared with the Senator's office yet. Mr. Rodgers said that a meeting has been scheduled with Senator Casey for January 29th. The meeting is at his office in Washington, D.C. Mr. Roth said that he would like to place a call to Senator Casey's office also. The Board agreed that a personal phone call is a good idea.
- Mr. Porreco asked Mr. Rodgers to give a status update on the December Construction Fund draw down. Mr. Rodgers explained that we were not able to draw down in December. The County is pushing back on some of the legal fees incurred by the Airport prior to the signing of the MOU. The County feels that these bills do not qualify. Tim Sennett explained that it is a bond issue. A portion of the expenses were incurred prior to the issuance of the bonds. The following steps need to be taken: 1.) the expenses have to qualify under the Internal Revenue Code-Reimbursement Codes 2.) a review needs to be done to make sure that the expenses in question fall under the regulations. Then it needs to be submitted to the County for legal review.

Mr. Porreco said that the County has indicated that the Airport will have to pay the legal fees incurred by the County for the review. Mr. Porreco stated that he does not feel that the Airport Authority should have to pay the County's legal fees.

Sumner Nichols asked if this was going to be an ongoing issue through the course of this project or is it just due to the costs incurred prior to the bond issue. Mr. Sennett answered that there may be issues later, but at least we will know how to proceed moving forward.

Mr. Roth asked if we can bill them as project costs rather than "reimbursable costs". Mr. Sennett explained that there are 2 types of costs that can be reimbursed: attorney/bond issuance/consultant costs or preliminary expenditures. Site acquisition and site preparation fees are not qualified expenses under the regulations. Mr. Porreco asked for the date we started purchasing properties. Tyrone Clark answered that the first property, the Zillman property, was purchased in November 2007. Mr. Porreco asked how long it would take the airport to get the necessary information to the Knox Firm for preparation to submit to the County for review. Can it be done quickly with current staff and workload? Mr. Rodgers said that a temp will be needed to get the necessary

paperwork together. Mr. Porreco asked that the County provide us with criteria to follow when submitting the back up paperwork for our monthly construction fund drawdown requests. Mr. Rodgers said that the airport's accounting office has met several times with the County finance people in an effort to have both parties on the same page. Mr. Porreco asked when drawdown requests have to be submitted. Sheilah Bruno explained that requests must be received by the County by the last Tuesday before the last Monday of each month. Mr. Roth stated that we do have another avenue to take for paying the "reimbursable costs" so we won't have to pay out of pocket.

Mr. Porreco distributed a proposal for a new Wall of Fame/Famous Aviator candidate. Mr. Porreco explained that the information was dropped off to his office the other day. He asked the Board to review the information for consideration at the next Board meeting on January 29th.

Meeting Adjourned: 12:30 PM

Lou Bizzarro, Secretary